

EUROPEAN EXTERNAL ACTION SERVICE



Annex 1

Call for Nominations for the President of the Kosovo Specialist Chambers		
Organisation:	Kosovo Specialist Chambers and Specialist Prosecutor's Office	
Job Location:	The Hague, The Netherlands	
Employment Regime:	As indicated below	
Job Titles/ Vacancy Notice:	Ref.:	Name of the Post
	<u>Contracted</u> employment regime, supported by an EU Member State or a Contributing Third State	
	124	President of the Kosovo Specialist Chambers
	ASAP	
Deadline for Applications:	Friday 9 September 2016 at 17:00 hours (Brussels time)	
E-mail Addresses to send the Job Application Form to:	schr@eeas.europa.eu	
Information:	<p style="text-align: center;">For more information relating to selection and recruitment, please contact the Civilian Planning and Conduct Capability (CPCC):</p> <p style="text-align: center;">Mr Frank Borchers frank.borchers@eeas.europa.eu Tel: +32 (0)2 584 69 06</p>	
How to apply:	<p>Only applications supported by authorised National Authorities will be considered. Interested candidates who wish to apply for President of the Kosovo Specialist Chamber shall use the Annex 3 application form, and submit their application through their National Authority. The application must be accompanied by a letter of support from an EU Member State or contributing third State¹.</p> <p>National Authorities supporting candidates are kindly requested to send the respective Annex 3 application forms and a supporting letter to the following email only, and not any other address:</p> <p style="text-align: center;">Civilian Planning & Conduct Capability (CPCC) E-mail: schr@eeas.europa.eu</p>	

¹Canada, Norway, Switzerland, Turkey, and United States of America.

This application process relates to the appointment as the President of the Kosovo Specialist Chamber.

The President of the Specialist Chambers shall be appointed for a renewable term of four years. He or she shall preside over the Supreme Court Panel of which he or she is a member.

The President of the Specialist Chambers shall be responsible for the judicial administration of the Specialist Chambers and other functions conferred upon him or her by the Law on the Specialist Chambers and Specialist Prosecutor's Office. The President of the Specialist Chambers will represent the Chambers in the exercise or undertaking of their functions and entering into necessary arrangements. The President of the Specialist Chambers shall assign judges from the Roster of International judges to cases before the Kosovo Specialist Chambers.

The Civilian Planning and Conduct Capability, CPCC, requests that EU Member States and contributing third States (Contributing States) nominate candidates for the position of the President of the Specialist Chambers, according to the requirements and profiles described below:

A. Essential Requirements

Contributing States are requested to ensure that the following essential requirements are strictly met and accepted in respect of civilian international experts.

Citizenship – Citizenship of an EU Member State or of a contributing third State¹.

Integrity – The candidates must maintain the highest standards of personal integrity, impartiality and self-discipline. They are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information relating to the post or respective tasks and activities.

Negotiation Skills – The candidates must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment.

Flexibility and Adaptability – The candidates must be able to work in arduous conditions with a limited network of support and with unpredictable working hours and a considerable workload. They must have the ability to work professionally as a member of a multi-national, multi-disciplinary team.

Physical and Mental Health – The candidates must be physically fit and in good health without any physical or mental problems or substance dependency which may impair his or her judicial activities.

Language Skills² – The candidates must be fully fluent in written and spoken English. Technical judgement drafting skills are especially needed.

Computer Skills – Skills in word processing, spreadsheet and e-mail systems are essential. Knowledge of other IT tools will be an asset.

Education – European Qualifications Framework (EQF)³.

¹ Canada, Norway, Switzerland, Turkey and United States of America

² [Common European Framework of References for Languages](#)

³ <https://ec.europa.eu/ploteus/content/descriptors-page>

Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment/contract.

B. Essential Documents and Equipment for Selected Candidates

Passport – The selected candidates must obtain a passport from their respective national authorities. If possible, a Service Passport or Diplomatic Passport should be issued.

Visas – Contributing States and Mission Members must ensure that visas are obtained for entry into the Mission area prior to departure from their home country. It is also essential to obtain any transit visas, which may be required for passage through countries en route to the Mission.

Personnel Security Clearance (PSC) – The selected candidates will have to be in possession of the necessary level of Personnel Security Clearance (PSC) as specified in the respective job description. The original certificate of the national security clearance or a proof of the initiation of the process must accompany them upon deployment. Access to EUCI will be limited to RESTRICTED until the issuance of the national security clearance.

Medical Certificate – The selected candidates should undergo an extensive medical examination and be certified medically fit for Mission duty by a competent authority from the contributing State. A copy of this certification must accompany deployed personnel.

C. Additional Information on the Selection Process

The EU strives for improved gender balance in CSDP operations in compliance with UNSCR 1325. CPCC encourages contributing States and European Institutions to take this into account when offering contributions.

Application Form – Applications will be considered only when using the standard Application Form (Annex 3) to be returned in Word format, and indicating which position(s) the candidate is applying for.

Selection Process – An independent Selection Panel will assess the applicant against the job qualifications and experience and select applicants for interview. Applicants who also wish to be considered as a Judge should apply to such position separately.

Specific conditions and details on the remuneration will be provided upon appointment.

The selection of candidates who are working for other civilian CSDP Missions at the time of their application will be subject to an impact assessment taking into account the operational needs of the CSDP Missions concerned.

Information on the Outcome – Contributing States will be informed about the outcome of the selection process after its completion.

Position: President of the Kosovo Specialist Chambers	Employment Regime: Contracted supported by an EU Member State or a Contributing Third State	
Ref. number: 124	Location: The Hague, The Netherlands	Availability: ASAP
Component/Department/Unit: Kosovo Specialist Chambers	Security Clearance Level: EU SECRET or equivalent	Open to Contributing Third States: Yes

Main Tasks and Responsibilities:

On appointment as President of the Kosovo Specialist Chambers for a term of four years, the incumbent performs the following duties

- Preside over the Plenary of Judges;
- Preside over the Supreme Court Panel;
- Be responsible for the judicial administration of the Specialist Chambers;
- Represent the Chambers in the exercise or undertaking of their functions and entering into necessary arrangements, especially secure the cooperation with states;
- Assign judges from the Roster of International judges to cases before the Kosovo Specialist Chambers.

Education and Experience:

Essential:

- Successful completion of University studies of at least 4 years, attested by a diploma at Master's level equivalent to level 7 in the European Qualifications Framework and the second cycle under the framework of qualifications of the European Higher Education Area.

Specification of Education and Experience:

- Candidates shall possess the qualifications required in their respective states for appointment to the highest judicial offices;
- Candidates shall be of high moral character, impartiality and integrity;
- Candidates shall possess the qualifications required in their respective states for appointment to the highest judicial offices.
- Candidates shall have proven managerial experience;
- Candidates shall have established competence in criminal law and procedure or relevant parts of international law and constitutional law as appropriate, with extensive judicial experience in international or domestic criminal proceedings;
- Extensive experience working as a judge, prosecutor or defence counsel in high-profile, large, complex criminal cases involving international crimes, organised crime, trafficking or terrorism in international or domestic criminal proceedings.

Desirable:

- At least five years of experience as full-time judge in criminal trials, as well as international criminal law, human rights or international humanitarian law;
- Previous experience working as a judge at an international or hybrid criminal tribunal or court;
- Good understanding of the political, cultural and security situation of the Balkans, in particular Kosovo.